



HOUSE RULES

Attention to building, common areas and rooms

- Please keep your room clean and tidy and all times
- Keep the bathrooms and kitchens clean
- Stale and uneaten or waste foods must be immediately thrown away in the dustbins provided in the kitchens
- Rooms may be inspected twice a month
- Should we find that the state of your room is a potential health hazard you will be informed to clean your room. Should you consistently keep your room in such a state we will arrange for your room to be cleaned and all costs will be for your account.
- Please ensure that prior to vacating your room for weekends, vacations or otherwise that your room is cleaned and all food stuffs are disposed of
- Bed linen should be changed and washed once a week
- The furniture provided in your room may not be removed
- Clothes or other items may not be hung from the windows of the building
- Please do not mark, litter or damage the common areas of the building.
- Toilets must not be used for the disposal of any foreign objects only toilet paper may be flushed down the toilet.

Consideration for others

- Disorderly behaviour will not be tolerated and may lead to the termination of this lease; in such cases you will be liable for the full charges set out in the lease agreement.
- Any form of insubordination will not be tolerated and may result in disciplinary action.
- The playing of music at unreasonable sound levels is strictly forbidden. Management reserves the right to confiscate any music equipment in the event that the Resident does not adhere to this rule.
- Shouting and running in passages or any other area of this building is not permitted.

Security and safety

- We cannot be held responsible for any losses that may incur whilst residing in our building, therefore please keep your room locked at all times.
- The key of your room must never be given or lent to any other person.
- It is important that you take good care not to leave your keys in a place that they could be stolen or lost.
- The issuing of lost keys will be for your cost and will be payable before another key is issued to you. The approximate turnaround time for a replacement key is 36 hours.

- Tampering with any security or fire equipment is an offense and is strictly forbidden. Should you tamper with the security and/or fire equipment in any way, this may result in disciplinary action & the possibility of legal prosecution.
- The use of candles, oil lamps, incense or anything that produces a naked flame is a potential fire hazard and therefore strictly forbidden to be used in your room or any areas of the building.
- We reserve the right to search bags (yours or your visitors) & rooms at any time and confiscate any firearms, weapons, alcohol, drugs or any other illegal substance.

Water and electricity consumption

- Please use only minimum amount of electricity required
- Please switch off lights and electrical appliances while not in use and when you leave the room
- Ensure that all stove plates are turned off when not in use
- Water should be used sparingly

Visitors

- No Resident may have more than one visitor at any given time
- You will be required to accompany all visitors while on the premises
- No visitors are allowed to remain in the building without your presence. Should you leave the building, your visitors will be required also to leave the building
- Visitors are welcome provided they observe the house rules.
- You will be responsible and financially liable for any damages caused by your visitor/s
- Visitors have access to the building from 09h00 to 23h00
- Sleeping overnight is not permitted unless by prior arrangement with management.

Residential floor Access

- Residents are to ensure that they close the security entrance door properly behind them, so that no unauthorized person is able to enter the floor behind them.
- No letting in of people you do not know!
- Unaccompanied persons will be asked to leave the residential floors immediately and will be reported to Security and management
- All Residents will enter and exit the building via the main security entrance leading onto Adderely Street

Smoking, drugs and alcohol

- This building is a smoke free building, for health and safety reasons and is therefore prohibited
- Alcohol is not allowed on the premises.
- Drugs are strictly forbidden. If found in your possession Management reserves the right to immediately terminate the lease agreement and this may result in disciplinary action and the possibility of legal prosecution.

The Landlord reserves the right to consult the sponsors/parents and refer a Resident for a drug/alcohol test in the event of the Resident being suspected of taking such substances. The cost of this test must be borne by the parent/sponsor or Resident. Random searches can and will be executed by authorities should the need arise.

Laundry

Coin-operated machines are available to all Residents. They consist of washing machines and tumble dryers. Residents are responsible for their own Laundry. Please do not hang wet clothes out of the windows.

Neglecting to adhere to the house rules can involve a disciplinary enquiry, which may result in suspension or expulsion of this facility.